



Staff Profile: **Cindy**

Position:

Bookkeeper



Qualifications:

- Bachelor of Science in Accountancy – New Era University, Philippines
- Income Tax Training – Alpha Tax Aid
- Computer Accounting – TAFE
- SAP Business One – TAFE
- Advanced MYOB and Advanced Excel – QCT
- Undertaking the CPA Program (started July 2010)

Experience:

Cindy has over ten years of well-diversified experience in accounting. She has a strong working knowledge of MYOB.

She is working with Quinlan Consulting Team performing tasks including Administration, Accounts Payable, Accounts Receivable and Financial Reports Preparation using MYOB Premier. She performs various duties for clients like Morwin Pty Ltd doing fortnightly payroll. Other work experiences include: Chief Accountant for 10 years in National Telecommunications Commission; Bookkeeper for a year in Salacnib Industrial Security Corporation, a security agency and Accounting Instructor for a year in New Era University, her alma mater. Along with experiences in accounting roles, Cindy is experienced in Customer service having performed various roles as service assistant in retail industry.

Personal Details:

Cindy lives in Doonside. She is seeking full time or part time accounting roles.

Exam results:

Cindy has not yet sat the exam