



Staff Profile: **Hiral PATEL**

Position:

Bookkeeper



Qualifications:

- Master of Accounting and Financial Management – La Trobe University
- Bachelor of Business Administration – Gujarat University
- Advanced MYOB , BAS and Excel Courses – QCT

Experience:

Hiral has well-diversified experience in accounting. He has a strong working knowledge of MYOB. He is working as a Bookkeeper at Quinlan Consulting Team performing tasks including Accounts Payable/Receivable, expense control procedures including bank and account reconciliation, and invoicing; and Financial Reports using MYOB Premier.

Hiral has completed internship (Assistant Accountant) at Novotel Melbourne on Collins. During internship, I have gained experience in accounting areas such as accounts receivable, accounts payable, payroll and financial reporting. Hiral is experienced in Customer service having performed various roles as service assistant in retail industry.

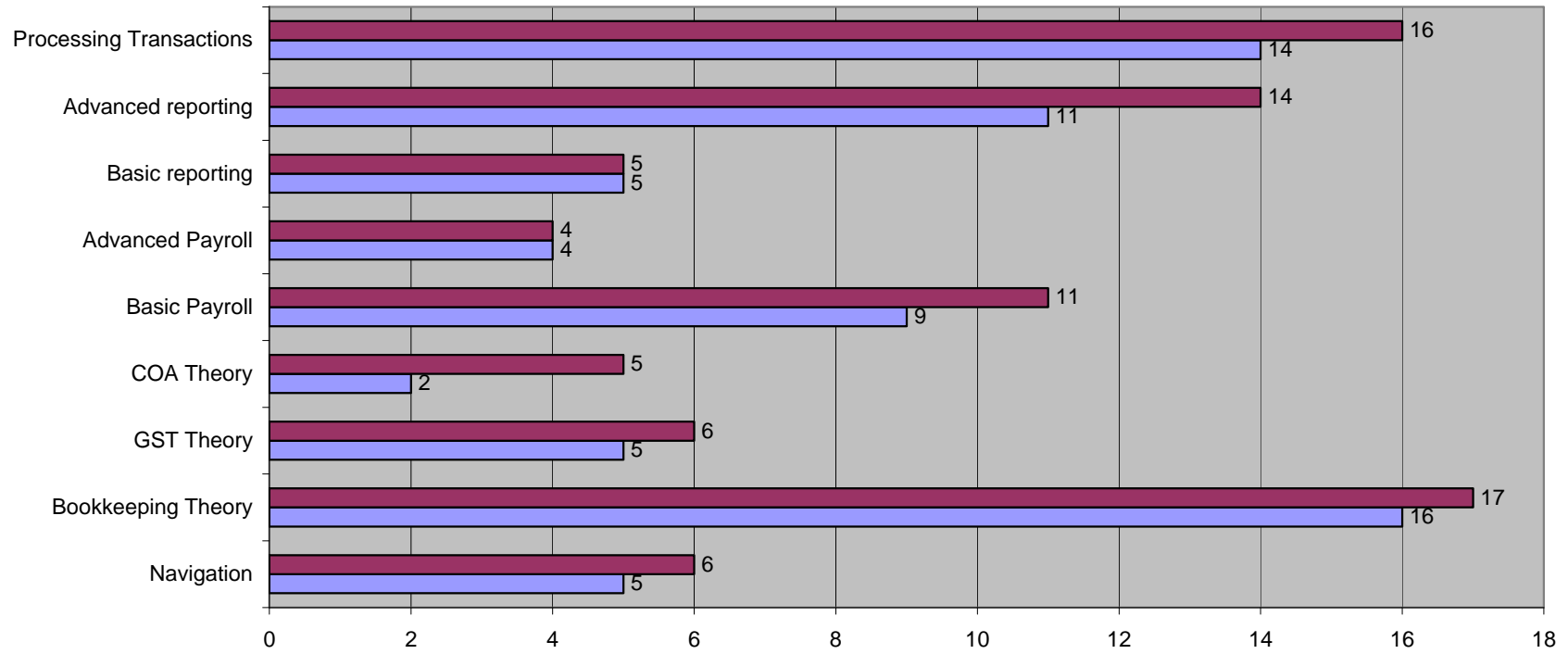
Personal Details:

Hiral lives in Oakleigh. He is seeking full time or part time accounting roles.

Exam results:

Hiral scored 85% on our exam. Details below

MYOB Exam results



	Navigation	Bookkeeping Theory	GST Theory	COA Theory	Basic Payroll	Advanced Payroll	Basic reporting	Advanced reporting	Processing Transactions
■ Possible	6	17	6	5	11	4	5	14	16
■ Score	5	16	5	2	9	4	5	11	14

■ Score ■ Possible

