



Staff Profile: **Joseph B. Kim**

Position:

Bookkeeper



Qualifications:

- Master of Professional Accounting – RMIT University
- Advanced Diploma of Accounting - Meridian TAFE
- Mass Communication and Journalism, Western Philosophy and Business Administration – Sung Kyun Kwan University
- Advanced MYOB, QuickBooks, Advanced Excel - QCT

Experience:

Joseph is Accounting qualified with several years' experience in accounting and advertising field. Joseph has experience in areas such as advertising, design and visual art field as well. Thus has strong balance of Accounting, marketing and promotion, and administration. Joseph has a strong working knowledge in systems of QuickBooks and MYOB. Working at Rosemin from 2008 to 2010 as the Accountant he used QB's for AP, AR, payroll, reconciliations, management reporting, BAS, and Inventory control. For a year prior he worked for BITB Advertising in doing Administration, Advertising and Bookkeeping. He has 3 years advertising and administration experience in other companies prior. He is currently work 2-3 days per week for SST Australia using MYOB Exo.

Personal Details:

Joseph lives in Pakenham. He is comfortable travelling. He is seeking 1-2 days per week..

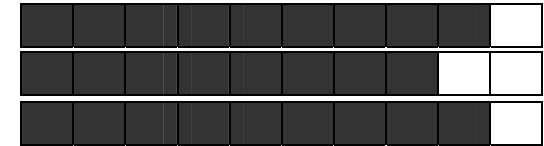
Exam results:

Quinlan Consulting test all staff to ensure they have the required experience and theory to. Joseph's 86% result (shown below) illustrates his outstanding ability to successfully complete the job criterion you have nominated.

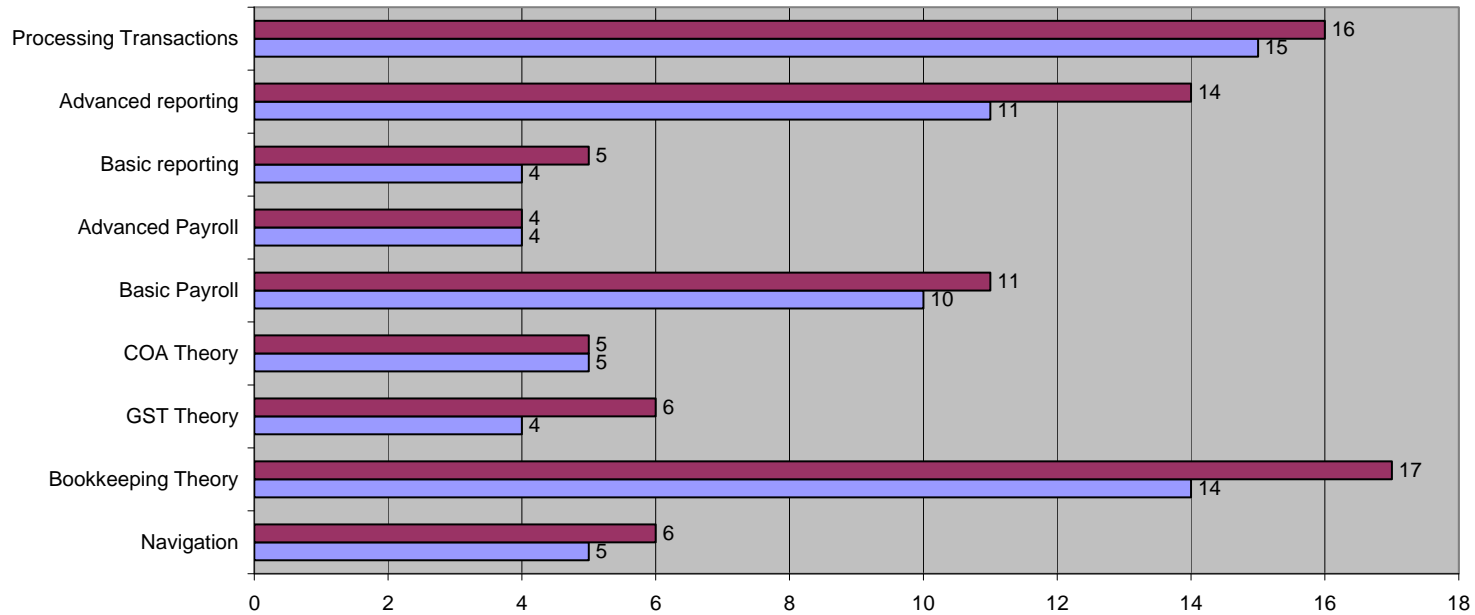
Note: The exam is intended to be challenging. The 60% pass mark is designed to select candidates that have a solid working knowledge of MYOB and accounting theory.

Computer Skills Summary:

- QuickBooks (9 out of 10)
- MYOB (8.6 out of 10)
- MS Office (9 out of 1)



MYOB Exam results



	Navigation	Bookkeeping Theory	GST Theory	COA Theory	Basic Payroll	Advanced Payroll	Basic reporting	Advanced reporting	Processing Transactions
■ Possible	6	17	6	5	11	4	5	14	16
■ Score	5	14	4	5	10	4	4	11	15

■ Score ■ Possible