



Staff Profile: **RAGHUNANDAN RAYALA**

Position

Bookkeeper



Qualifications:

- MASTERS IN PROFESSIONAL ACCOUNTING
- BACHELORS IN COMPUTER SCIENCES
- TALLY SOFTWARE
- ADVANCED MYOB, BAS, EXCEL

Experience:

Working at QCT on weekly expenses, accounts, data entry, bank reconciliation and payroll.

Worked for Office Metro as an Office Assistant & Customer Service Clerk which involved processing 40 invoices daily into MYOB, performing administrative tasks, and supporting the finance team. Previous employment was as an Office Assistant at Swamy's Taxis in Adelaide where duties involved Word processing, data entry, manage petty cash and bank statements.

Personal Details:

Lives in St. Kilda East with a Victorian driver's license. Available up to 5 days per week.

Exam results:

Quinlan Consulting tests all new staff to ensure the consultants have the required experience and theory to undertake the role. Ray's 75% result illustrates his outstanding ability to successfully complete the job.

Note: The exam is intended to be challenging. The 60% pass mark is designed to select candidates that have a solid working knowledge of MYOB and accounting theory.